

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, May 31, 2005

The Brookings County Board of County Commissioners met in regular session on Tuesday, May 31, 2005, with the following members present: Dennis Falken, Mary Negstad, Donald Larson, Deanna Santema, and Emil Klavetter. Also present: Stephanie Vogel, Wm. Mark Kratochvil, Kelly Bakken, Robert Hill, Todd Struwe, Ted Eggebraaten, Gary Heldt, Vicki Buseth, Janet Willmott, Joyce Dragseth, Stacy Steffensen, Brian Eclov, and Jill Fier.

CALL TO ORDER

Chairperson Falken called the meeting to order.

CONSENT AGENDA

Chairperson Falken declared the Consent Agenda approved as amended with no objection from the board. The Consent Agenda consisted of the agenda for the May 31, 2005 Commission Meeting, and the minutes from the May 24, 2005 Commission Meeting. Welfare Matters: Case # 05-087 for motel room was approved; Case # 05-054 for hospital was denied; Case # 05-011ABCDE for Cobra was approved.

ROUTINE BUSINESS

Zoning and Drainage Director, Robert Hill met with the board to discuss the Postal Service Address Changes, Furnishings for the new Office Space, and the upcoming Zoning Board Meeting.

Emergency Management Director, Todd Struwe met with the board to discuss the DOJ Equipment Program Audit, the Ag Terrorism Workshop, and Personnel Matters.

Weed and Pest Supervisor, Gary Heldt to discuss the Mosquito Control Program and Grants, Vehicle Transmissions, and the upcoming Board Meeting.

Treasurer, Vicki Buseth met with the board to distribute and discuss the Brookings County Investment Policy and the Credit Card Activity Report.

Highway Superintendent, Ted Eggebraaten met with the board to discuss Correspondence and the purchase of a Crack Seal Machine.

Director of Equalization, Joyce Dragseth and Auditor, Janet Willmott met with the board to discuss the Discretionary Formula for North Western Corporation, a Centrally Assessed Company.

Deputy Auditor, Kelly Bakken presented the board with the Auditor's Report.

Be it noted the salaries and personnel changes for the month of May 2005 are as follows: Longevity Increase: Denise Brown \$40.00 and Joyce Dragseth \$30.00. New Hires: Appraiser 1, Christopher Lilla @ \$11.82; Accounts Payable Officer, Krista Spence @ \$11.82; PT Correctional Officer, Jessica Nustad @ \$11.82; GIS Intern, Corey Beyer @ \$8.00. Resignation: Robert Walsh.

Department Totals: Commission \$15,304.33 Auditor's Office \$7,808.21; Treasurer's Office \$12,048.30; States Attorney's Office \$20,021.71; Custodial Buildings \$4,736.66; Director of Equalization \$17,487.01; Register of Deeds \$7,702.27; Veteran's Service Officer \$3,201.91; Sheriff's Office \$34,104.22; County Jail \$30,714.47; Contract Law Enforcement \$6,959.03; Emergency Management \$3,439.42; Drainage \$1,245.57; Highway \$44,982.58; Welfare \$2,997.38; Community Health Nurses \$2,316.32; Women, Infants, & Children \$2,090.96; County Extension \$4,289.36; Weed Control \$14,474.95; Planning & Zoning \$3,716.26.

Be it noted, Chairperson Falken signed claims for the following—AFLAC, insurance \$2,172.36; AFLAC Flex-One \$85.00; Office of Child Support Enforcement, child support \$555.00; Delta Dental, insurance \$2,489.42; Flex One, unreimbursed medical \$1,568.50; Local Teamsters, union dues \$758.00; SDRS, retirement \$27,948.18; SDRS Supplemental, retirement \$3,455.00; EFTPS \$54,268.82; Wellmark Blue Cross, insurance \$38,711.61; Midwest Benefits, life insurance \$552.20.

Commission Assistant/Human Resource Director, Stephanie Vogel met with the board to discuss Personnel Matters.

Be it noted, the Board approved the following Personnel Action Notice: Annual Review/Step Increase: Cindy Schmit from \$14.21 to \$14.49.

Motion by Santema, seconded by Negstad, to approve and authorize Chairperson Falken to sign the Probationary Leave Request Form for Jim Hagedorn. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter "Aye," Falken "Aye." Motion passes.

Motion by Negstad, seconded by Klavetter, to approve and authorize Chairperson Falken to sign the Probationary Leave Request Form for Keri Whittington. Roll Call Vote: Negstad "Aye," Santema "Aye," Klavetter "Aye," Larson "Aye," Falken "Aye." Motion passes.

EXECUTIVE SESSION

Motion by Klavetter, seconded by Santema, to go into executive session at 9:03am. Roll Call Vote: Santema "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye," Falken "Aye." Motion passes. Chairperson Falken declared executive session over at 9:13am. Reason - Personnel Matters. No action at this time.

PUBLIC HEARING

As scheduled, Chairperson Falken opened the Public Hearing at 9:30am for the Renewal Applications for the Malt Beverage Beer License within the County of Brookings, outside of the municipality for the 2005-2006 licensing period. Chairperson Falken called for proponents and opponents. Chairperson Falken closed the Public Hearing.

REGULAR BUSINESS

Motion by Klavetter, seconded by Larson, to renew and authorize Chairperson Santema to sign the Malt Beverage Beer License applications as follows. HR Assistant Director & Election Supervisor, Stacy Steffensen updated the board on the Renewal Applications. Roll Call Vote: Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye," Falken "Aye." Motion passes.

NOTICE OF PUBLIC HEARING UPON APPLICATION FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN THAT the Board of County Commissioners in and for the County of Brookings, in the City of Brookings, South Dakota, on the 31st day of May, 2005, at the hour of 9:30 a.m., in the Commission Chambers of the Brookings County Courthouse, will meet in regular session to consider the following renewal applications for Malt Beverage Beer License to operate outside of the municipality for the 2005-2006 licensing period, which have been presented to the Board of County Commissioners and filed in the County Auditor's Office.

- Brookings Softball Assoc Concession, Retail/On-Off Sale, SE ¼ exc E 300' N 940' & S 1700' of Sec 1-109-50 in Medary Twp
- Danceland Campground (Beach Bums Inc) Retail/On-Off Sale, Unplatted area in Gov Lot 2 exc S 50' exc E 550' McCleman's Sub in NW ¼ Sec 33-109-50 in Medary Twp
- Wagon Wheel Resort (Christopher Houfek), Retail/On-Off Sale, Lots 1-2 in DeBoers Add in Govt Lot 6 in Oakwood Twp
- Meadow Creek Golf Club, Retail/On-Off Sale, N 444' & S 380' of N 824' exc W 420' of the N 720' thereof, of W ½ W ½ SE ¼ in Sec 23-110-51 in Volga Twp
- B & S Fuel Stop (Robert or Sharon Krogman), Retail/On-Off Sale, OL "C" of SE ¼ exc H-1 Sec 16-110-50 in Brookings Twp
- Country Pump (Laser Marketing Inc), Retail/On-Off Sale, N 250' of OL 1 of NW ¼ NW ¼ Sec 18-111-48 in Sherman Twp
- Brookings Country Club Inc, Retail/On-Off Sale, Govt Lots 8-9 & OL "B" in SE ¼ Sec 28-109-50 and E ½ SE ¼ exc OL "B" & exc Country Club Add (inc. Country Club Drive) in Medary Twp
- Skyview Junction LLC, Retail/On-Off Sale, N 550' of E 325' exc Hwy Right-of-Way of NE ¼ NE ¼ in Sec 8-109-47 in Elkton Twp
- Elkton Farmers Union Coop Oil Assoc, Retail/On-Off Sale, SE ¼ SE ¼ of Sec 17-109-47 and referred to as "Cutoff containing 2.36 acres, more or less" on the Plat of Lots H-1 and H-2 of Sec 17-109-47 in Elkton Twp
- Arlington Beach, LLC (Mark Norgaard), Retail/On-Off Sale, OL "A" & E 112' of "B" Lake Poinsett Heights OL A & B in Laketon Twp

COMMISSIONER'S OPEN DISCUSSION

Commissioner Klavetter reported on a citizen concern with liquid manure dumping.

Commissioner Santema reported on the Swiftel Event Center Board Meeting and a citizen concern with a Lake Campbell area township road.

Commissioner Negstad reported on the Domestic Abuse Shelter Meeting and the E911 2006 Budget Meeting.

Commissioner Larson reported on the WIR Conference.

Commissioner Falken reported on the E911 2006 Budget Meeting.

ADJOURNMENT

Chairperson Falken declared the meeting adjourned until 8:30am Tuesday, June 7, 2005.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Kelly Bakken
Deputy Auditor
Brookings County Auditor's Office